FSHS Abstract Submission Guidelines

Abstracts may be submitted for either oral or poster presentations to showcase your research and Extension work in the following sections:

- Agroecology & Natural Resources (ANR)
- Citrus (C)
- Handling & Processing (HP)
- Krome (K)
- Ornamental, Garden & Landscape (OGL)
- Agritourism (AGR)
- Vegetable (V)

See more information on each section on **www.fshs.org**

Abstract submission and online publishing fee is $50.00*

Online publishing includes: Book of abstracts and Meeting Proceeding, Poster upload if applicable.

File Naming Requirements

When submitting your abstract, please name your file using the following format:

- Section code (ANR, C, HP, K, OGL, AGR, or V)
- Presentation format code (O = Oral, P = Poster)
- Last name of the first author
- First 2–3 words of the abstract title

Example:

V-P-Smith-Insect Management

Using a standardized file name ensures efficient processing by the Program Coordinator, Editor, and Sectional Vice President.

ABSTRACT REQUIREMENTS

Submission Format

- All abstracts must be submitted in Microsoft Word (.doc or .docx).

Required Components

Each abstract must include the following elements:

- **Title**
- **Author name(s)**
  - Indicate the corresponding author with an asterisk (*).
  - Underline the presenting author.

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- **Author affiliation(s)**
  - Use numeric superscripts to link authors with affiliations.
  - Use the same number for authors from the same institution.
  - Format: Department (or REC), Institution, City, State
    - *Example – main campus:*
      Horticultural Sciences Department, University of Florida, IFAS, Gainesville, FL
    - *Example – off campus (Research and Education Center):*
      Everglades Research and Education Center, University of Florida, IFAS, Belle Glade, FL
- **Email address of the corresponding author**
- **Abstract body**
  - Must be written as one single paragraph.
  - Must not exceed 250 words.

How to check word count in Microsoft Word:

- Highlight the text to be counted.
- Go to *Tools → Word Count.*

STUDENT ORAL AND POSTER COMPETITION REQUIREMENTS

Students wishing to participate in oral or poster competitions **must** ensure their abstracts:

- Meet all abstract requirements (Submission Format and Required Components)
- Follow the layout shown in the sample abstracts below
- Do not exceed the 250-word limit

Student Oral Presentation Competition

- A limited number of abstracts will be accepted because the competition can accommodate only a set number of presentations that can be judged in a single day.
- All student abstracts will undergo a review process prior to acceptance.
- Students will be notified regarding their acceptance to the competition.
- Student abstracts not selected may be:
  - Reassigned to the poster competition, or
  - Placed into a regular (non-judged) oral presentation session.

Student Poster Presentation Competition

- There is no limit on the number of participants. However, abstracts must still meet all abstract requirements.
- Students accepted into the poster competition will be notified.

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Sample Abstracts

Two sample abstracts are provided to assist with formatting:

- [Click here]() - Multiple authors from the same institution
- [Click here]() - Multiple authors from different institutions

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Questions?

- For questions regarding abstract submission, please contact:
- **Anna Meszaros, Annual Meeting Program Coordinator**
  ameszaros@ufl.edu
- Please include **"2026 FSHS"** in the subject line

To better align our fees with current publishing costs, FSHS has adjusted the abstract publication charge. Since we no longer print the Proceedings, the former $80 printing fee is no longer necessary. Instead, we will implement a **reduced $50 publication fee to cover essential webmaster and editorial expenses associated with preparing and posting each paper online. This smaller fee ensures we can continue maintaining high-quality digital access to the Proceedings without limiting the number of pages submitted.*